

APPENDIX

Administration of Small, Uncontested, Decedent Estates In Cook County, Illinois, In 2015

June 17, 2015

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EXHIBIT "A"

<u>Name and Address</u>	<u>Relationship</u>	<u>Nomination</u>	<u>Minor/Disabled</u>
John Doe N/A	Brother Died on May 1, 2015 <i>Died 9 days after Decedent</i>	N/A	N/A
Jane Doe 123 Sample St. Palatine, IL 60074	Niece <i>Daughter of John Doe</i>	E	No
James Doe 999 Sample St. Chicago, IL 60602	Nephew	E	No
Jacqueline Doe 999 Sample St. Chicago, IL 60602	Niece	N/A, due to felony conviction	No
Jimmy Doe 4567 Other St. Chicago, IL 60602	Nephew	E	Yes/No

Pursuant to 755 ILCS 5/28-3, James Doe has designated himself as the personal fiduciary for Jimmy Doe, effective upon his appointment as Administrator. See *Designation of Personal Fiduciary*, signed by James Doe on May 2, 2015.

Georgia Doe (mother of Jimmy Doe)
4567 Other St.
Chicago, IL 60602

EXHIBIT "A"

<u>Name and Address</u>	<u>Relationship</u>	<u>Heir/Legatee</u>	<u>Minor/Disabled</u>
John Doe N/A	Brother Died on May 1, 2015 <i>Died 9 days after Decedent</i>	Heir/Legatee	N/A
Jane Doe 123 Sample St. Palatine, IL 60074	Niece <i>Daughter of John Doe</i>	N/A	No
James Doe 999 Sample St. Chicago, IL 60602	Nephew	Heir	No
Jacqueline Doe 999 Sample St. Chicago, IL 60602	Niece	Heir	No
Jimmy Doe 4567 Other St. Chicago, IL 60602	Nephew	Heir	Yes/No

Pursuant to 755 ILCS 5/28-3, James Doe has designated himself as the personal fiduciary for Jimmy Doe, effective upon his appointment as Executor. See *Designation of Personal Fiduciary*, signed by James Doe on May 2, 2015.

Georgia Doe (mother of Jimmy Doe)
4567 Other St.
Chicago, IL 60602

**IN THE CIRCUIT COURT OF THE CIRCUIT COURT OF COOK
COUNTY DEPARTMENT, PROBATE DIVISION**

ESTATE OF

_____,
DECEASED.

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)
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)
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No. _____

NOTICE OF PETITION

TO: SEE ATTACHED SERVICE LIST

PLEASE TAKE NOTICE that on _____, 2015, at 10:00 a.m., or as soon thereafter as counsel may be heard, we shall appear before the Honorable _____ or any judge sitting in his/her stead, in Room 18____ of the Richard J. Daley Center, 50 W. Washington St., Chicago, Illinois, and then and there present the attached *Petition for* _____, copies of which are attached and hereby served upon you.

Your Name, Esq. _____, Petitioner,

Your Law Firm, P.C.

Your Address, Line 1

Your Address, Line 2

(312) XXX-XXXX

Atty. No. XXXXX

BY: _____

One of Her Attorneys

CERTIFICATE OF SERVICE

The undersigned, an attorney, on oath, hereby certifies that a copy of the foregoing Notice and attached pleading(s) were served upon all parties listed on the attached Service List by placing a copy of same in an envelope, properly addressed, with proper postage affixed thereon, and depositing said envelope in the United States Mail located at 123 Happy Street, Chicago, Illinois 60699, prior to 5:00 p.m. this ____th day of _____, 20____.

[X] Under penalties as provided by law pursuant to 735 ILCS 5/1-109, I certify that the aforesaid statements are true and correct.

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, PROBATE DIVISION

ESTATE OF _____,
DECEASED

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Court No. _____

DESIGNATION OF PERSONAL FIDUCIARY

_____ (“Affiant”), being first duly sworn on oath, deposes and says
as follows:

1. 755 ILCS 5/28-3 (b) provides, in relevant part, that,

“The following persons are entitled to act as personal fiduciary for a ward in
the order of preference indicated:

(1) The representative of the ward's estate acting in Illinois or, if none, the
representative of the ward's estate acting in any other jurisdiction.

(2) The person designated as personal fiduciary in the decedent's will, if
any.

(3) The person designated as personal fiduciary by the independent
representative in a petition for letters of office or other instrument filed with
the clerk of the court.

No person may act as personal fiduciary who is a minor or disabled person,
who has been convicted of a felony or whose interests conflict with the
ward's interests in the decedent's estate. A personal fiduciary designated
under subparagraph (3) above shall be a spouse, descendant, parent,
grandparent, brother, sister, uncle or aunt of the ward, a guardian of the
person of the ward or a party having an interest in the estate substantially
identical to that of the ward....”

2. No representative has been appointed by any Court for _____.

3. _____ died intestate.

4. I, _____, residing at _____, hereby
designate myself as the personal fiduciary for _____. I am
his/her _____, and our interests in this Estate are substantially
identical.

5. With this Court's consent, my acceptance of such office shall be effective upon the entry of an Order appointing me as the Administrator of the Estate of _____.

Further Affiant sayeth not.

_____, Affiant

SUBSCRIBED AND SWORN to before me
this ____ day of _____, 2015.

Notary Public

Your Name, Esq.
Your Law Firm, P.C.
Your Address, Line 1
Your Address, Line 2
(312) XXX-XXXX
Atty. No. XXXXX

**IN THE CIRCUIT COURT OF THE CIRCUIT COURT OF COOK
COUNTY DEPARTMENT, PROBATE DIVISION**

In re the Estate of _____,
_____,
deceased

)
)
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)
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)
)

NO: _____

DESIGNATION OF RESIDENT AGENT

_____ (“Affiant”), being first duly sworn on oath, deposes and says as follows:

6. 755 ILCS 5/1-11 provides, in relevant part, that, “If a representative is... a nonresident of this State, the representative shall file in the court in which the estate is pending a designation of a resident agent to accept service of process, notice or demand required or permitted by law to be served upon the representative...”
7. _____ hereby designates _____, attorney of _____, as such resident agent. _____ resides in the State of Illinois and can be reached at: _____
(PROVIDE ADDRESS OF YOUR LAW FIRM AND PHONE NUMBER).

Further Affiant sayeth not.

_____, Affiant

SUBSCRIBED AND SWORN to before me
this ____ day of _____, 20____.

Notary Public

Your Name, Esq.
Your Law Firm, P.C.
Your Address, Line 1
Your Address, Line 2
(312) XXX-XXXX
Atty. No. XXXXX

**IN THE CIRCUIT COURT OF THE CIRCUIT COURT OF COOK
COUNTY DEPARTMENT, PROBATE DIVISION**

ESTATE OF)
)
JOHN SAMPLE,) NO: _____
)
DECEASED)

AFFIDAVIT OF HEIRSHIP

Jane Sample ("Affiant"), being first duly sworn on oath, deposes and says as follows:

1. Affiant is the surviving spouse of John Sample ("Decedent"), who died on January 1, 2015.
2. The Decedent was married once during his lifetime, to Jane Sample, the Affiant, who is living, over 18 and mentally competent. The Decedent never entered into a civil union during his lifetime.
3. Two children were born to the Decedent and Jane Sample during their marriage, namely: Jennifer Generic and Joshua Sample, each of whom is living, over 18 and mentally competent. No other children were born to or adopted by Decedent during his lifetime.
4. Therefore, the Decedent left as his only heirs at law: Jane Sample, his spouse, Jennifer Generic, his daughter, and Joshua Sample, his son.

Further Affiant sayeth not.

Jane Sample, Affiant

SUBSCRIBED AND SWORN to before me
this ____ day of _____, 2015.

Notary Public

Your Name, Esq.
Your Law Firm, P.C.
Your Address, Line 1
Your Address, Line 2
(312) XXX-XXXX
Atty. No. XXXXX

**IN THE CIRCUIT COURT OF THE CIRCUIT COURT OF COOK
COUNTY DEPARTMENT, PROBATE DIVISION**

ESTATE OF

JOHN SAMPLE,

DECEASED

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NO: _____

AFFIDAVIT OF HEIRSHIP

Bedelia Sample ("Affiant"), being first duly sworn on oath, deposes and says as follows:

1. Affiant is the niece of John Sample ("Decedent") who died on May 5, 2015.
2. The Decedent married once during his lifetime, to Jane Sample who died on November 1, 2005. The Decedent never entered into a civil union during his lifetime. No children were born to or adopted by the Decedent during his lifetime.
3. The Decedent was born to the marriage of Mark Sample and Melody Sample.
4. Mark Sample died on November 1, 1980, and he married once during his lifetime, to Melody Sample. Melody Sample died on July 1, 1985, and she married once during her lifetime, to Mark Sample. Neither Mark Sample nor Melody Sample entered into a civil union during their lifetimes. Six children were born to Mark Sample and Melody Sample during their marriage, namely: Albert Sample, Brian Sample, Chelsea Generic, David Sample, Edina Portion, and the Decedent. No other children were born to or adopted by Mark Sample or Melody Sample during their lifetimes.
5. **Albert Sample** is living, over 18 and mentally competent.
6. Brian Sample died on July 1, 2002, and he married twice during his lifetime, first to Bridget Sample, and later to Brianne Sample. Brian Sample did not enter into a civil union during his lifetime. Four children were born to Brian Sample and Bridget Sample during their marriage, namely: **Beatrice Fragment**, who is living, over 18 and mentally competent; **Bella Sample**, who is living, over 18 and mentally competent; **Bethany Sample**, who is living, over 18 and mentally competent; and **Bertha Cross-Section**, who is living, over 18 and mentally competent. Three children were born to Brian Sample and Brianne Sample during their marriage, namely: **Benjamin Sample**, who is living, over 18 and mentally competent; **Buford Sample**, who is living, over 18

and mentally competent; and **Bedelia Sample**, who is living, over 18 and mentally competent. No other children were born to or adopted by Brian Sample during his lifetime.

7. Chelsea Generic died in March 2005, and she married once during her lifetime, to Charles Generic. Chelsea Generic did not enter into a civil union during her lifetime. Four children were born to Chelsea Generic and Charles Generic during their marriage, namely: **Connor Generic**, who is living, over 18 and mentally competent; **Candace Acme**, who is living, over 18 and mentally competent; **Caleb Generic**, who is living, over 18 and mentally competent; and Charlotte Generic, who died in December 2010. No other children were born to or adopted by Chelsea Generic during her lifetime. Charlotte Generic never married during her lifetime, and she never entered into a civil union during her lifetime. No children were born to or adopted by Charlotte Generic during her lifetime.

8. David Sample died on October 21, 1985, he never married during his lifetime, and he never entered into a civil union during his lifetime. No children were born to or adopted by David Sample during his lifetime.

9. Edina Portion died on January 1, 1995, and she married once during her lifetime, to Edward Portion. Edina Portion did not enter into a civil union during her lifetime. No children were born to or adopted by Edina Portion during her lifetime.

10. Therefore, at his death, the Decedent left as his only heirs at law:

- a. his brother, Albert Sample,
- b. through his brother, Brian Sample:
 - i. his niece, Beatrice Fragment,
 - ii. his niece, Bella Sample,
 - iii. his niece, Bethany Sample,
 - iv. his niece, Bertha Cross-Section,
 - v. his nephew, Benjamin Sample,
 - vi. his nephew, Buford Sample,
 - vii. his niece, Bedelia Sample,
- c. through his sister, Chelsea Generic:
 - i. his nephew, Connor Generic,
 - ii. his niece, Candace Acme,
 - iii. his nephew, Caleb Generic.

Further Affiant sayeth not.

Bedelia Sample, Affiant

SUBSCRIBED AND SWORN to before me
this ____ day of _____, 2015.

Notary Public

Your Name, Esq.
Your Law Firm, P.C.
Your Address, Line 1
Your Address, Line 2
(312) XXX-XXXX
Atty. No. XXXXX